



Try This in 10 Minutes: Quick AI Wins for MINNDEPENDENT Schools

Rubric Builder

Paste your task description into ChatGPT and ask for a 4-level rubric with concise descriptors. Then request a student-friendly version for clarity.

Differentiated Reading Passage

Give ChatGPT a topic and grade level, and ask for three short passages at easy/on-level/challenge Lexile bands, each with three comprehension questions.

Parent Communication

Provide 5–6 key facts about a class activity or event, and ask for two versions of a short parent email: formal and friendly. Optionally request a Spanish translation.

Word Problems with Local Flavor

Ask for 5–6 math word problems on your current skill, set in Minnesota-specific contexts like seasons, sports, or local events.

Weekly Planner Template

Describe a student's classes and extracurriculars, and ask ChatGPT to create a weekly calendar with time blocks, to-dos, and checkpoints.

Impact Story for Donors

Share a program or project (without student names) and ask for a short, anonymized story with outcome and gratitude lines for newsletters or thank-yous.

Compare/Contrast Chart

Paste two short texts or summaries and ask for a table comparing author, claim, evidence, and perspective, plus one discussion question.

Lab Safety Rewrite

Paste your current lab instructions and ask ChatGPT to rewrite them with clear safety steps, concise materials list, and safe disposal instructions.

College-Going Micro-Guide

Pick a topic (e.g., FAFSA basics) and ask ChatGPT to create a one-page first-gen-friendly guide with steps, terms to know, pitfalls, and who to ask.

Admissions Follow-Up Sequence

Provide details about a shadow day experience and ask for a 4-email follow-up sequence that's warm, concise, and encourages application.

Rubric in 60 Seconds – Quick AI Hack for Educators

This quick activity shows how to use AI to create a draft rubric in under a minute, giving you a ready-to-edit framework so you can spend your time refining instead of starting from scratch.

Purpose

Save time by generating a clear, structured rubric for any assignment, in any subject or grade level, that you can personalize for your students.

How to Do It

- Pick an assignment or task your students are familiar with (e.g., 'Write a persuasive essay on whether cell phones should be allowed in school').
- Open ChatGPT (or your AI tool) and paste this exact prompt:
- Act as a high school [subject] teacher; create a 4-level rubric for [task description], aligned to [standards, if applicable]. Goal is clear, concise scoring. Arrange as Criteria x Levels with descriptors. Language should be student-friendly.
- Press Enter and watch the AI create a table with criteria (e.g., Thesis, Evidence, Organization, Mechanics) and performance levels.
- Optional: Follow up with 'Rewrite this rubric in language that [grade level] students can easily understand.'
- Review and tweak the rubric to fit your grading scale, standards, and classroom expectations.

Why This Works

- Turns a 30–45 minute task into under 60 seconds.
- Works across all subjects and grade levels.
- Produces a customizable starting point so you're never starting from a blank page.

Example Prompt & Sample Output

Prompt:

Act as a high school English teacher; create a 4-level rubric for a persuasive essay on whether cell phones should be allowed in school. Goal is clear, concise scoring. Arrange as Criteria x Levels with descriptors. Language should be student-friendly.

Sample Output Table (abbreviated):

Criteria	Exceeds Expectations	Meets Expectations	Approaches Expectations	Needs Improvement
Thesis	Clear, strong opinion with originality	Clear opinion	Opinion is vague	No clear opinion
Evidence	Multiple strong, relevant examples	Some relevant examples	Few weak examples	No evidence provided
Organization	Logical flow, smooth transitions	Clear order	Some disorganization	Lacks structure
Mechanics	No errors	Minor errors	Several errors	Many distracting errors