MINNDEPENDENT STEM Innovation Grants – Letter of Commitment

Guidelines for your Project's Community Partner or Mentor

Below you will find information to share with your community partner to help them prepare their letter of commitment.

Dear [Community Partner or Mentor]:

Thank you for supporting our school's STEM Innovation Grant project by providing a letter to support our grant application. Your letter should briefly describe your connection to the project, the support you will provide, and why you believe the project is valuable for students. Please keep your letter to one page.

More specifically, the letter should accomplish the following:

Introduce yourself
Include your name, title, and contact information. If you represent a business or organization, please also include your business or organization's name and letterhead.

Describe your/your organization's role in the project
How will you support the project? How will your involvement support the school's work? What expertise, experience, connections, and/or resources do you bring to the project?

Examples include, but are not limited to:

- Volunteering in the classroom to help implement hands-on learning
- Building career awareness and connecting students to STEM careers
- Advising teachers on content, materials, equipment, or other resources
- Providing teacher professional development or coaching
- Providing STEM programming, activities, or field experiences for students
- Donating funds, equipment, materials, subscriptions, or other resources
- Sharing professional expertise or real-world applications

Explain why you believe the school's project is important
Why do you believe this project is important for students, the school, or the community? Why are you interested in being part of the project?